

UTAH DIVISION OF REAL ESTATE

APPLICATION

PRE-LICENSING SCHOOL

A. AMOUNT DUE: \$25.00

B. CURRENT MAILING ADDRESS	C. PRELICENSING COURSES TO BE TAUGHT
	<input type="checkbox"/> Principles and Practices 90 Hours
	<input type="checkbox"/> Advanced Appraisal 24 Hours
	<input type="checkbox"/> Advanced Finance 24 Hours
	<input type="checkbox"/> Advanced Real Estate Law 24 Hours
	<input type="checkbox"/> Property Management 24 Hours
	<input type="checkbox"/> Brokerage Management 12 Hours
D. DIRECTOR OF REAL ESTATE PROGRAM	E. OWNER(S) OF REAL ESTATE SCHOOL (ADD SEPARATE LIST IF NECESSARY)
NAME:	NAME:
ADDRESS:	ADDRESS:
PHONE: SS#	PHONE:
E-MAIL ADDRESS:	

F. ☐ What is the procedure if the student fails the final exam? _____

G. ☐ Description of the school's physical facility: _____

H. ☐ Enclosed is a copy of the statement which is provided to each applicant which outlines the days, times and location of classes; the number of quizzes and examinations; the grading system (including methods of testing and standards of grading); the requirements for attendance; the notification to candidates of the qualifying questionnaire; the refund policy; and the statement notifying students regarding brokerage solicitation (R162-8.2.9.1).

(Please complete the reverse side)

OFFICE USE ONLY	
Received _____	Reviewed _____
Division Action _____	Expiration Date _____

As director of the real estate education program listed on this application, I am aware that **only** myself or a person I have authorized to be a "designated signatory" may stamp and sign the education certificate contained in the ASI Real Estate Candidate Handbook (exam application).

I have explained to and am certain that my "designated signatories" fully understand the proper procedures related to stamping and signing the certificates in the candidate handbooks. I will notify the Division of Real Estate of all new "designated signatories" prior to allowing these new signatories to stamp or sign any candidate handbooks.

Following is a list of the names and *original* signatures of those people whom I, the director of the real estate education program listed on this application, have authorized to be "designated signatories" for my real estate program.

NAME (TYPE OR PRINT)	SIGNATURE

TO BE COMPLETED BY THE SCHOOL DIRECTOR

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever had a license to practice in the real estate profession or any other profession or occupation denied, restricted, suspended, or revoked? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you been permitted to resign or surrender a real estate license or have you ever allowed a real estate license to expire while you were under investigation, or while action was pending against you by a real estate licensing or any other agency? |
| <input type="checkbox"/> | <input type="checkbox"/> | Is any action now pending against you by any real estate licensing or other agency? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you currently under investigation for, or charged with, or have you ever pled guilty or no contest to, or been convicted of a misdemeanor or felony, excluding minor traffic offenses? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been placed on probation in connection with any criminal offense or licensing action? |

Director's Signature

Date

**MAKE CHECK PAYABLE TO THE UTAH DIVISION OF REAL ESTATE
PO BOX 146711, SALT LAKE CITY UT 84114-6711**